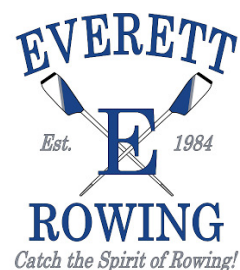


## **Masters Head Coach**

<b>Safety</b>	Comply with organizational safety and personnel policy
<b>Registration</b>	Work with Registrar to ensure accurate roster management Maintain USRowing Electronic Roster for adult athletes.
<b>Team Management</b>	Work with Director to establish annual program objectives and schedules. Work with Director to set and execute recruiting strategy for adult athletes. Communicate regularly with athletes about team activities and other pertinent items. Maintain calendar of events for Adult Participants Maintain daily attendance records for adult athletes Submit regatta entries for adult teams. Manage regional and national travel itineraries Respond to athlete communication in a timely fashion via in person, phone or email. Maintain social media presence. Support ERA fundraising efforts
<b>Staff</b>	Collaborate with Staff members to provide a high quality rowing experience for all members Manage staff training for adult coaching staff Supervise Learn to Row and program assistant coaches Work with Director to recruit staff for open positions.
<b>Rowing Operations</b>	Based on athlete needs, determine appropriate races to attend Determine appropriate training based on athlete goals and capacity. Coach rowing and sculling classes for membership Drive trailer to local and regional adult regattas.
<b>Other Duties</b>	Develop Corporate Team Building program Collaborate with other programs on regional initiatives, such as racing schedule, rules changes. Equipment maintenance as needed.
<b>Skills Required</b>	4-6 years coaching rowing or equivalent athletic experience Excellent verbal and written communication skills Ability to drive cargo and shell trailers. Ability to perform preventative maintenance on Pocock shells. Google platform (Gmail, Drive, Sheets, Docs) MS Excel Video and photo editing and archival Basic Web Page management Master understanding of rigging concepts and practical Current First Aid / CPR certification WA State Boaters License Safesport Training Certificate



***Applications close Dec 22, 2018***